

# 2008 Fiscal Management

*Knoxville, Tennessee*

**Thursday, May 15, 2008**

**6:30 p.m. - 9:00 p.m.**

## *Keeping Your Fingers on the Organization's Financial Health*

Child care Directors must be as effective at managing money as they are at caring for children. The waste of a few dollars here and the loss of some expected income there can cause a program to delay or even cancel a pay day. If income and expenses are not carefully planned and controlled, a program can be headed for serious trouble. This seminar is designed to provide basic money management tools and strategies to examine cash flow patterns.

**Instructor**  
*Stephen F. Riggs, Consultant*  
*Basic Business Services*  
*Chattanooga, Tennessee*





Tennessee Child Care  
Facilities  
Corporation

### **Class Location**

*Crutcher Memorial Youth  
Enrichment Center  
112 Lakeside Street  
Knoxville, TN 37914*

Class Time

6:30 p.m. - 9:00 p.m.

Registration fee: \$15 per person

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**To Register Contact: John Garnett**

**at # 1-888-413-2232**

Students will receive a certificate for the training hours. These hours can also be used to satisfy the training hours required by DHS Licensing. On site registration begins one-half hour before class starts.

***Pre-registration is required to attend the class.  
Fax form to #615-532-9235***

**Register  
Today**

**Thursday, May 15, 2008**

Send Registration and Fee to:

Tennessee Child Care Facilities Corporation  
44 Vantage Way, Suite 200  
Nashville, TN 37228-1561

**Number Attending** \_\_\_\_\_

Name \_\_\_\_\_

Business \_\_\_\_\_

Address \_\_\_\_\_

City/State \_\_\_\_\_ Zip \_\_\_\_\_ Tel. # \_\_\_\_\_

**Checks payable to the State of Tennessee. A returned check will be assessed a twenty-dollar fee.  
Registration fee is non-refundable and space is limited.**